Aspire Medical Provision Admissions Policy

This policy was adopted on	September 2021
Review date	September 2022

Contents

1. Purpose and Context

Aspire Medical Provision is the term used to describe Aspire's four medical services; Home Tuition North, which includes access to on site provision at Blueprint, Home Tuition South, Orchard House and Stoke Mandeville Hospital Teaching Service.

2. Admissions Criteria

Admissions criteria is based on the commissioning contract with Buckinghamshire Council which states that:

The **Hospital Teaching Service** will support statutory school age pupils who have been admitted to the paediatric wards and spinal injury centre at Stoke Mandeville Hospital.

Home Tuition Services will support all Buckinghamshire resident young people of statutory school age who, because of illness or other reasons, would not receive suitable full time education without such provision.

Pupils do not have to be attending a Buckinghamshire School to be eligible; eligibility is based on the pupil's residence as opposed to the school they attend.

Any pupil who is likely to be out of school for 15 or more days is eligible for home tuition. These 15 days can be consecutive or cumulative; therefore, those with long term and/or recurring medical conditions are also eligible.

All referrals must be supported by medical evidence from a Community Paediatrician, Hospital Consultant or CAMHS Practitioner. Where specific medical evidence, such as that provided by a medical consultant, is not quickly available, the referring school is able to consider liaising with other medical professionals such as the child's GP to ensure minimal delay in arranging appropriate provision for the child, but this other evidence must only be used as an interim measure.

All pupils must remain on the roll of a mainstream or special school.

Orchard House will support Buckinghamshire resident young people of statutory school age who are accessing CAMHS support and are unable to attend a mainstream school due to mental health needs.

Pupils are only eligible if a referral has been made by a qualified CAMHS practitioner.

All pupils must remain on the roll of their mainstream or special school.

3. Admissions Process for AMP

Schools need to complete an Aspire Referral Form and, on receipt, the Admissions Officer will liaise with the Headteacher of Aspire Medical Provision who will check that the referral meets the admissions criteria and that medical evidence has been provided. The referral will be approved by the Headeacher and forwarded on to the relevant area of provision. An initial admissions meeting will then be held – either on site or in the family home, as appropriate. The Admissions Officer will be informed of the start date and, as appropriate, transport will be put in place. Aspire Medical Provision will aim to put provision in place by the 10th day or referral but, if this is not possible due to delays with local authority transport we will provide education if parents can arrange to transport their child to site for the period until local authority transport is in place.

Once Aspire Medical Provision has accepted a referral request, the Admissions officer or relevant provision lead will contact the referring school to inform them of this, collate any safeguarding information that was not included in the referral process and agree a start date. The pupil will be dual registered from the morning session of the agreed start date. For the purpose of the school census, the pupil will always be dual registered at their mainstream school and dual subsidiary registered at Aspire AP.

Placement at AMP

Aspire Medical Provision is not suitable for permanent placement, as the education it delivers is designed to be short-term, supporting an unwell young person until they are ready and able to reintegrate into their 'home' school. As per the contract, all AMP referrals need to remain on the roll of their home school.